



SIGN/BANNER INSTALLATION & DISMANTLE REQUEST
Listed prices are for banners 25lbs and under. All banners over 25lbs will be custom quoted.
(Effective January 1, 2007)

VCEC USE ONLY:
EVENT #: **22387**

EVENT INFORMATION:

EVENT NAME: CANADIAN WASTE AND RECYCLING EXPO - 2007

BOOTH NUMBERS:

EVENT DATES: NOVEMBER 28 – 29, 2007

DIAGRAM REQUIRED – Please draw or attach diagram of Exhibition Booth and show Banner placement. Indicate number of hanging points for sign/banner.

PLEASE NOTE:

Sign/Banners must arrive at VCEC 5 business days prior to exhibitor move-in (see your arrival date indicated below).

SIGN/BANNER SPECIFICATIONS:	
BOOTH SIZE _____	BANNER MATERIAL _____
BANNER LENGTH _____	# OF SIGNS/BANNERS TO BE HUNG _____
BANNER PLACEMENT (ie: centred to table): _____	BANNER HEIGHT FROM GROUND _____
	BANNER WEIGHT _____

ALL ORDERS MUST BE SUBMITTED COMPLETE WITH DIAGRAM NO LATER THAN 1700 HRS ON NOVEMBER 6, 2007

(Your order must be received AT VCEC 21 days prior to move-in date. Your banner must arrive on site 5 business days prior to move-in date.)

YOUR SIGN/BANNER MUST BE RECEIVED BY 1700 HRS ON NOVEMBER 23, 2007

SHIPPING INSTRUCTIONS:
All shipments must have all of the above information attached to the outside of each piece of your shipment. Our shipping address is:

Show Name: _____ Booth # _____
c/o Vancouver Convention & Exhibition Centre (VCEC)
999 Canada Place, Vancouver, BC, Canada V6C 3C1
Via: East Truck Route - Attention: Guest Services